

# Cloud Storage – Advantages

- Access your files from anywhere
  - Desktop, tablet or smart phone
- Back up files –
  - upload photos etc from your phone
  - Recover files you accidentally deleted (30 days limit)
  - Version history (30 days limit)
- Share and collaborate
  - Share link with anyone
  - File preview with comment options
  - Collaboration

# Dropbox – free online space

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Windows and Mac – Install app to add an extra folder on your computer

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Web – access your files stored in Dropbox from your browser

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iOS & Android – use mobile app to access, upload or create files.

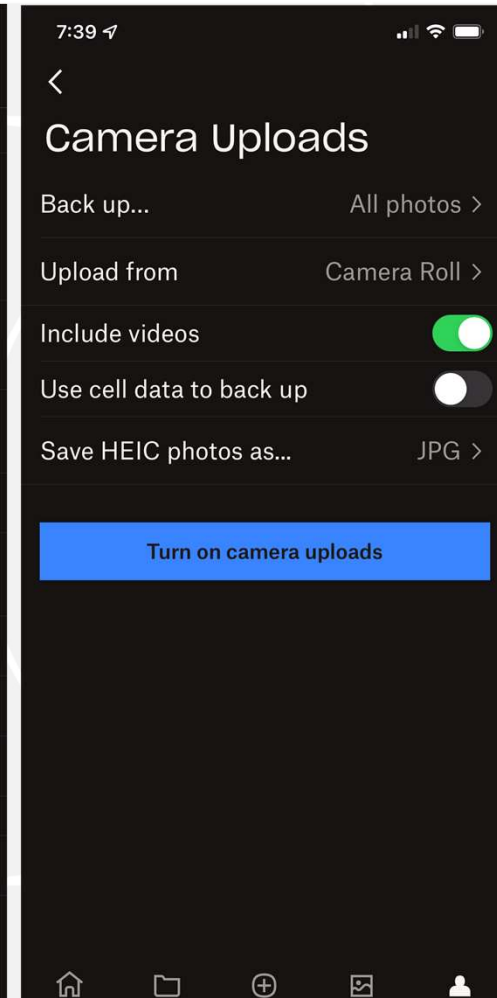
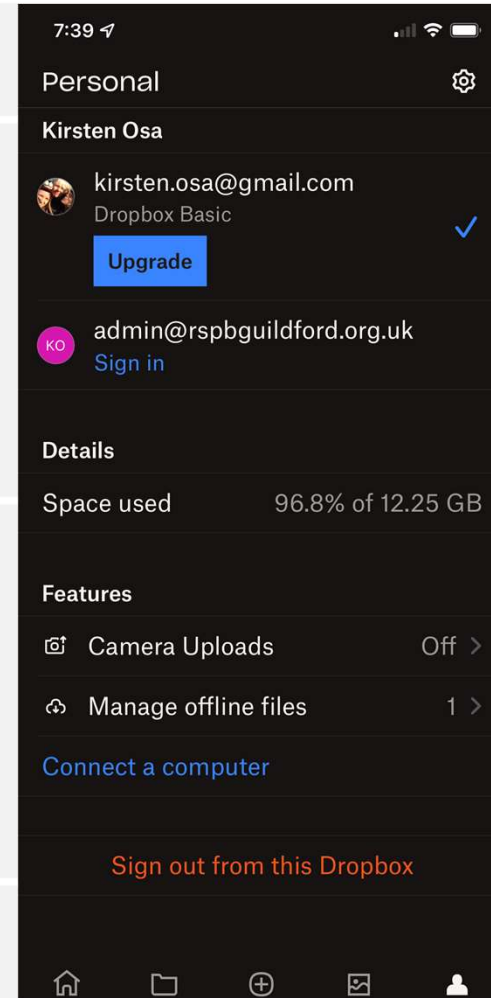
# Dropbox – Personal Plans

- Basic – free
  - 1 user
  - 2 GB encrypted cloud storage
- Plus – £7.99/month\*
  - 1 user
  - 2000 GB encrypted cloud storage
- Family – is £13.99/month\*
  - 6 users
  - 2000 GB encrypted cloud storage (shared between users)
  - Family Room (a folder for shared content)

*\* When paid annually*

# How to backup photos from your phone to Dropbox

- Open the Dropbox mobile app.
- Tap the person icon.
- Tap Camera Uploads.
- Tap Ok to give Dropbox access to your photos and videos.
- Choose what you'd like to back up and whether you'd like to use cell data.
- Tap Back up my photos.



# Dropbox folder on desktop

The Dropbox desktop app is available for Linux, macOS, and Windows operating systems.

Set 'Start Dropbox on system startup' in your Dropbox desktop app preferences

*This setting opens the Dropbox desktop app automatically whenever you start your computer. Your Dropbox desktop app must be open to sync changes between the Dropbox files on your computer and everywhere else you access your files in Dropbox.*

Screenshot from Dropbox folder in Finder on Mac

